

REQUEST FOR QUOTATION

Ref. No.: DBRANLU/C&M/08/RFQ-01

Date: 28/07/2025

Subject: REQUEST FOR QUOTATION FOR RATE CONTRACT FOR THE FIRE EXTINGUISHER AND RELATED ACCESSORIES.

Dr. B.R. Ambedkar National Law University, Sonipat, Haryana is a State University established under Act 15 of 2012. The quotations are invited from the interested company/firm/agency/distributors/dealers/supplier/Manufacturer for rate contract for the fire extinguisher and related accessories at Dr. B.R. Ambedkar National Law University Campus, Rajiv Gandhi Education City, Rai, Sonipat, Haryana 131021.

Requirement and Specifications:

S. No.	Type of fire extinguisher and size	Particulars
1	CO ₂ 4.5 Kg.	Refilling of fire extinguisher (Warranty One Year)
2		Purchase of fire extinguisher with buyback of old fire extinguisher (Warranty One Year) ISI Certified Product
3		Purchase of fire extinguisher without buyback of old fire extinguisher (Warranty One Year) ISI Certified Product
4		Discharge Horn
5		Discharge Pipe
6		Main Valve wheel
7		Handle Grip
8		Hanging Hook
9	ABC 6 Kg.	Refilling of fire extinguisher (Warranty One Year)
10		Purchase of fire extinguisher with buyback of old fire extinguisher (Warranty One Year) ISI Certified Product
11		Purchase of fire extinguisher without buyback of old fire extinguisher (Warranty One Year) ISI Certified Product
12		Main Valve
13		Discharge Pipe
14		Pressure Gauge/Pressure Watch
15		Hanging Hook
16		Bottom Belt

Terms & Conditions:

1. The interested company/firm/agency/distributors/dealers/supplier/Manufacturer may send their documents and the same must reach in all respect to the office of the Assistant Registrar, C&M Branch, Dr. B. R. Ambedkar National Law University Campus, Rajiv Gandhi Education City, Rai, Sonipat, Haryana 131021 by

post/courier/byhand or via mail to constructionandmaintenance@dbranlu.ac.in latest by 5:00 PM on or before 03.08.2025.

Note:

- In Case of bid submitted via mail, the subject of the mail shall be "QUOTATION IN RESPONSE TO RATE CONTRACT FOR THE FIRE EXTINGUISHER AND RELATED ACCESSORIES".
 - In Case of bid submitted via post/courier/byhand, the envelope shall be sealed and shall have the superscription "QUOTATION IN RESPONSE TO RATE CONTRACT FOR THE FIRE EXTINGUISHER AND RELATED ACCESSORIES".
2. The same shall be opened on 04.08.2025 at 11.00 AM. The quotes or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.
 3. **Eligibility Criteria:**
 - 3.1. The quotations must be accompanied with GST.
 - 3.2. The bidder should have the experience of same work in any Central/State Govt. Organization/PSU/CPSU/Public Listed company/firm in 2022-23, 2023-24 & 2024-25 financial years. At least one work order in any of the three financial years 2022-23, 2023-24 & 2024-25

Note: Work order along with Bill/invoice/work completion certificate would be considered for experience. Only Work order shall not be considered as experience.

4. The duration of this rate contract shall be period of one year and further extendable year to year, subject to satisfactory performance by the Contractor on the same terms & conditions and rates.
5. At present University has 117 nos. of CO2 fire extinguishers and 117 Nos. of ABC Fire extinguishers.
6. The bidder may visit the University to check/inspect/clarity on the required work to be executed in any working day between 10:00AM to 03:00PM. Any problem/issue/explanation/objection due to lack of clarity of the work will not be entertained at any stage after the opening of bid.
7. The GST and other taxes of the above items should be mentioned clearly in the quotations against the item.
8. The price must include all packing, forwarding, freight, loading, unloading, delivery charges, Excise duty/custom duty, Installation, commissioning, at our site etc.
9. Materials should be supplied within Twenty Days from date of intimation in complete and good condition at Dr. B.R. Ambedkar National Law University Campus, Rajiv Gandhi Education City, Rai, Sonapat, Haryana 131021.
10. If the supplier fails to supply the materials within the stipulated period shall entitle the buyer to take all or any one of the following actions, whichever required:
 - 10.1. To Cancel the order and purchase the item/equipment from the other source on the total risk of the supplier.
 - 10.2. To recover liquidated damages for delay in delivery from the supplier at the rate 1% (one percent) of the total cost of the material per day till the supply/work remains incomplete, provide that the total amount of the compensation shall not exceed 10% (ten percent) of the total cost of the material.
11. The authority reserves the right to reject any or all quotations without assigning any reason thereof.

12. Payment shall be released on receipt of the valid original bills completed in all respects.
13. Payment Schedule:
 - 13.1. 100% payment shall be made against the successful supply and installation of the material and Payment will be made on actual measurement basis.
14. The supplier shall have to deposit the Performance Bank Guarantee for an amount of Rs. 10000-00 in University account and which will be release after the completion of rate contract warranty period.
15. If the supplier violates any of the provisions of the terms and conditions of this document then his performance guarantee amount may be forfeited.
16. Penalty Clause: If the supplier fails to provide the warranty services within 10 days shall entitle the university to impose the penalty any or all of the following:
 - 16.1. Forfeited the Performance security
 - 16.2. Blacklist the Firm for a period of three years.
17. L1 will be selected on the basis of the quoted lowest total amount in quotation format and the other suppliers will have to agree by the L1 price.
18. Supplier may please quote their unconditional rates strictly in the quotation format.
19. There is no provision of advance payment in the rules of the University. Thus, payment will be made against work/delivery of the material. As a general policy, the University tries to make payment within one month of the receipt of material subject to proper installation, wherever applicable, and satisfaction of the Inspection Committee.
20. The acceptance of the material shall be subject to satisfactory report of this Office's Inspection Committee/Technical Committee/ Experts Committee.
21. The Quotation/Tender received after due date and time or incomplete shall be rejected out- rightly.
22. The dispute, if any, shall be subject to the jurisdiction of Courts at Sonipat. Any other jurisdiction mentioned in the quotations or invoices of the company/firm/agency/ distributors/dealers/supplier/Manufacturer etc. shall be invalid and shall have no legal sanctity.

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Deputy Registrar
C&M Branch
DBRANLU, Sonipat

Company/Firm Details

Name of the Firm	
Address of the Firm	
Contact Person Name & Number	
Email Id of the Firm	
GST No. of the Firm	

Stamp & Signature of the Company/Firm

Financial Quotation Format

The financial proposal shall be considered only on the basis of the quoted lowest total amount.

Sr. No.	Type of fire extinguisher and size	Item Description	Quantity	Units	BASIC RATE PER UNIT without GST In Figures in Rs. P	GST in Percentage	GST Amount in Figures in Rs. P	TOTAL AMOUNT with GST In Figures in Rs. P
					A	B	C	D = A + C
1	CO ₂ 4.5 Kg.	Refilling of fire extinguisher (Warranty One Year)	1	No.				
2		Purchase of fire extinguisher with buyback of old fire extinguisher (Warranty One Year) ISI Certified Product	1	No.				
3		Purchase of fire extinguisher without buyback of old fire extinguisher (Warranty One Year) ISI Certified Product	1	No.				
4		Discharge Horn	1	No.				
5		Discharge Pipe	1	No.				
6		Main Valve wheel	1	No.				
7		Handle Grip	1	No.				
8		Hanging Hook	1	No.				

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9	ABC 6 Kg.	Refilling of fire extinguisher (Warranty One Year)	1	No.				
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11		Purchase of fire extinguisher without buyback of old fire extinguisher (Warranty One Year) ISI Certified Product	1	No.				
12		Main Valve	1	No.				
13		Discharge Pipe	1	No.				
14		Pressure Gauge/Pressure Watch	1	No.				
15		Hanging Hook	1	No.				
16		Bottom Belt	1	No.				
Total in Figures					----	----	----	
Total Quoted Rate in Words								

Stamp & Signature of the Company/Firm

**(AN AGREEMENT BETWEEN DR. B.R. AMBEDKAR NATIONAL LAW
UNIVERSITY, SONIPAT, HARYANA AND THE SUPPLIER) ***

Dr. B.R. Ambedkar National Law University, Rai, Sonipat, Haryana (DBRANLU), Enacted under Government of Haryana Act No.15 of 2012 represented through its authorized signatory **(Name of Officer)**, **(Designation of Officer)** (which expression shall unless repugnant to the context or meaning there off includes its successors and assigns) here in after referred to as **DBRANLU** or Owner or the **First Party**.

And

Firm Name..... having its office at, through its authorized signatory **(Name & Post)**, (which expression shall unless repugnant to the context or meaning there off includes its successors and assigns) here in after referred to as execution Manufacturers/Authorized Dealers/Distributors/Agent or the **Second Party**.

Whereas DBRANLU has invited RFQ No. for (Name of the RFQ) dated and M/s (Firm Name) submitted its proposal in this regard. DBRANLU after considering its offer has decided to engage (Firm Name) as executing agency.

Firm Name..... (execution **Agency**) is hereby agreed to take the RFQ No. for (Name of the RFQ) at the quoted rates, terms and conditions contained the RFQ, Work Order/Purchase Order and duly communications of the above said work.

Now, therefore, in consideration of the mutual covenants herein contained, it is hereby agreed between the parties as follows: -

The agreement shall come into force immediately after signing of this agreement by both the parties and shall remain valid until the final completion of the one year rate contract inclusive of warranty period or extended rate contract inclusive of warranty period or cancelled earlier by the Dr. B.R. Ambedkar National Law University, Sonipat, Haryana as per the time schedule prescribed in the RFQ document.

All the terms and conditions and Technical specifications contained in the RFQ No. for (Name of the RFQ) dated shall be the part of this agreement.

Firm Name..... (execution **Agency**) hereby declare that I shall remain bound and abide by the rates, terms and conditions and technical specifications of the aforesaid as well as RFQ, Work Order/Purchase Order and due communications of the above said work.

In Witness Whereof, the parties here to have caused this agreement to be signed in their respective names as of this day and year first above written.

Signed by

First Party: DBRANLU, Sonipat
Signature with seal
Date & Place

Second Party:
Signature with seal
Date & Place

In presence of (Witnesses)

1.

1.

2.

2.

***Note-This Contract is to be Signed on Rs. 100/- Non Judicial Stamp paper within
15 days after receiving of LOA/LOI by the bidder/supplier from buyer.**